



Committee members discussed the Property Strategy in more detail. There are Two strands: maintenance and new building. It was agreed that RStevenson will be addressing this It was **agreed** to include 'maintenance' in the Property Strategy.

R  
Stevenson

7. **Estates Update**

Stevenson summarised his report and noted that statutory servicing has been completed by CBRE, some items will be completed in October – will be signed off as complete at the next meeting. The Clerk to add to the next agenda.

T Elkin

Covid-19 projects have taken up the time of the whole team. CHiggins asked, how successful have we been in putting in appropriate security measures.? RStevenson confirmed that it has been challenging, but colleagues have done a good job at mitigating risks. Abbeygate was difficult to manage as the handover was late in the day.

There have been a number of Covid-19 cases at One, but they have been in one cohort – a cohort such as this can be difficult to stop the spread within it, but it has not spread outside this group.

ED'Souza asked for a view on the use of the NHS app? RStevenson advised that there are a low number of SAT owned mobile phones that will accept the app, so colleagues are sharing the Track and Trace QR codes. Colleagues and students are being encouraged to access the app. RStevenson was not able to report on usage.

SClarke noted that the summer works at One were to deal with the increased student numbers, has it worked? Have the changes made to manage the increased capacity worked? RStevenson advised that colleagues at One are very good at managing the timetable and predicting and simulating models, therefore there have been no issues on room capacities etc. RStevenson assured the committee that with effective usage of planning, this will continue to plan forward, and the college will eventually be able to get back to 'normal business'. The effective Track and Trace system at One is being replicated at Abbeygate, to enable them to trial the system.

RStevenson advised that the second phase of the new build will be delivered at the end of November. SClarke enquired whether there is an end date for the access road? Not yet.

CHiggins questioned whether there is a report on the summer planned works were done and those not completed due to Covid-19. It was agreed this would be reviewed at the next meeting. The Clerk agreed to add to the next agenda.

T Elkin

8. **Any Other Business**

Committee members agreed to cancel the meeting scheduled for November and will call a meeting if required before the scheduled meeting in 10<sup>th</sup> February.

CHiggins asked, do we need to consider the implications of none actioned summer works? RStevenson confirmed that they were all actioned.

Date of next meeting:

- Wednesday 10 February 2021 at 4pm

The meeting closed at 4.39pm